

THE HALIFAX REGIONAL COIN CLUB

BY-LAWS



Revised August 2018

The Halifax Regional Coin Club By-Laws

Article 1: Name

The name of the organization shall be The Halifax Regional Coin Club. The name of the club shall not be changed unless agreed to by at least two thirds of the membership.

Article 2: Club Objectives

The objectives of the club are as follows:

- A) To provide a forum for members to meet with each other to exchange ideas and information.
- B) To further the interests of numismatics in the local area.
- C) To promote awareness of the hobby.
- D) To provide continuing education for its members.
- E) To hold coin shows for the benefit of coin collectors and the public in general.
- F) To provide an opportunity for members to buy, sell or trade coins.

Article 3: Membership

Membership shall consist of four distinct classes.

- A) Regular members are those who are in good standing and have paid their dues for the current year.
- B) Honourary life members are those who have been granted membership as the result of their outstanding contribution to the field of numismatics. These members shall be accorded full benefits of a regular member and shall not be required to pay annual dues. Honourary membership will be granted to an individual by being nominated by the Executive Committee and approved by a vote of the membership at a monthly meeting.
- C) Junior members are those who are 18 years of age or younger.
- D) Although the club no longer offers life memberships there are existing life members who continue to have all the benefits of membership.

Article 4: Dues

Membership dues shall be set by the Executive whenever necessary, and any changes shall be ratified by a vote of the membership at a regular meeting. Dues are payable on January 1st. Any regular or junior member who has not paid his or her dues by the end of March will no longer be considered a member in good standing and shall not be allowed to participate in meeting discussions or vote on proposals brought before the club. Members joining between July and September shall only be required to pay half

the annual dues. Those joining in October or later shall be admitted free until the end of the year.

Article 5: Executive Committee

The Executive committee shall consist of the President, Past President, Vice-President, Secretary, Treasurer, Membership Chairman and five Directors. The duties of these officers are as follows:

President: The President shall supervise all affairs of the club and chair all regular and executive meetings. The president is also responsible for ensuring that all awards, medals or other assets of the club are maintained and kept in a safe manner. The President may delegate various activities as he/she deems necessary.

Vice-President: The Vice-President shall assist the President and be responsible for chairing all meetings in the absence of the President. If the office of the President becomes vacant the Vice-President shall assume the duties of the President until the next election of officers is held.

Past President: The Past President will provide continuity for the activities and transactions conducted under his/her tenure and the term of the current President.

Secretary: The Secretary shall keep an accurate record of the proceedings of all regular and executive committee meetings of the club, conduct the correspondence of the club and perform other related duties pertaining to the office of the Secretary.

Treasurer: The Treasurer shall collect dues and any other revenues payable to the club. The Treasurer will ensure that these funds are accounted for and deposited in a chartered bank, named by the Executive Committee. He/she is responsible for ensuring that all bills are paid promptly. At each meeting the Treasurer will report the amount of the current bank balance, petty cash and any other funds belonging to the club. All cheques issued by the Treasurer must be counter-signed by another member who has bank signing authority.

Membership Chairman: The Membership Chairman is responsible for keeping an accurate and up to date listing of the current membership and to issue membership cards for the current year.

Directors: The Directors shall support the Executive Committee by providing counsel to the deliberations of that committee.

The Executive Committee is responsible for the direction and the operation of the club. It shall have the power to establish standing committees as they deem necessary and appoint the Chairman of such committees. The specific duties of these committees shall be defined by the Executive Committee. The Executive Committee shall meet at such times as determined by the President.

Article 6: Meetings

Meetings shall take place at a location and time as designated by the Executive Committee. The President shall preside over all meetings and in his/her absence the chairman's role will be assumed by the Vice-President. No business shall be conducted at a monthly meeting without a full quorum which shall consist of at least the majority of the Executive and 10 other members.

All members are expected to conduct themselves in an appropriate manner and treat the other members with courtesy and respect. They are to address all comments to the chair. Any member failing to abide by this shall be requested by the Chairman to cease their disruptive behaviour and may be asked to leave the meeting.

If the President determines that a speaker is belabouring an issue to an unnecessary extent, he/she has the discretion to limit that member's time to address the meeting.

Visitors are welcome at all regular meetings but are not permitted to participate in discussions pertaining to club business or to vote on any matters before the club.

Article 7: Order of Proceedings

The following is a list of proceedings for each meeting:

- A. Approval of the minutes of the previous meeting.
- B. Reading of correspondence.
- C. Membership report.
- D. Treasurer's report.
- E. Unfinished business from previous meetings.
- F. New business.
- G. Auction.
- H. Adjournment.

Article 8: Election of Officers

Election of officers shall take place at the December regular meeting with those being elected assuming their positions on January 1st of the following year. They will continue to serve until their successors are elected.

A nominating committee consisting of at least three members in good standing shall be established in October prior to the December election. The chairman of this committee is usually the Past President but if he/she is unable or unwilling to serve as chairman another club member can be appointed to this position. This committee is responsible to ensure that there are qualified candidates for all positions.

At the December meeting before the vote takes place nominations can be made from the floor by any member in good standing.

All officers shall serve for a term of two years.

Article 9: By-Laws.

A copy of the By-Laws shall be given to a member when he/she is admitted as a member.

An amendment to the By-Laws can be requested at any time by any member. The By-Laws can be amended by an affirmative vote of two thirds of the members at a regular meeting or at a special meeting specifically called to address a proposed amendment.

Before any vote is taken on the proposed amendment, notification must be given to the members one month in advance by being announced at a regular meeting, and by being referenced in the minutes of that meeting.